



# Fox Meadows West

## Property Owners Association

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**Date:** April 5, 2011

**Time:** 6:30pm

**Location:** Ralph Holt's Home/2301 Amber Court

**In Attendance:** Barry Hines

Myrna Newenham

Pat Quigley

Ralph Holt

Susan Mason

**Apologies for Absence:** none

**Minutes of meeting** held on January 25, 2011 were reviewed and approved.

Ralph reported there is a vacancy in a Director position for the Association. He pursued a homeowner to fill the position and will share if/when he receives confirmation of acceptance or decline. There was a brief review and discussion of by-laws regarding Quorum.

**Finance:**

Pat Quigley presented the income and expenditures as of 3-31-11. He reported that 100% of the homeowner's association dues has been collected, and shown as income. Pat also reported that he has received bills that have been paid for several items in budget: landscape contract, utilities, and insurance; and explained that a good number of budget expenses are typically paid in areas of landscape contract and utilities especially during summer months.

There was discussion for development of a "sinking fund". This fund would be a measure to prevent potential future special assessments in the event an unexpected expenditure. Pat will research financial institutions with a suitable interest earning rate for a savings account, with the understanding that both savings and checking would remain together, at the same location, for ease of transfer of funds. Pat relayed that with recent changes to the board members of the homeowners' association, he is currently the only board member authorized to the current checking account; and recommended the addition of another association member(s).

**Common Areas/Maintenance:**

**Retention Pond**-Ralph has agreed to take over responsibilities of the Retention Pond.

**Landscaping**- Susan agreed to contact Gene Pedigo, to schedule opening of sprinkler system as warmer weather approaches. He also has valve that will be need for sprinklers. Pat shared that the FMW Association was notified that CWLP requires a letter stating backflow valve has been inspected is required by a licensed plumber, each year.

Landscaping to enhance area near South Entrance was discussed. Susan will contact Green View Landscaping, Fox Meadows Homeowners Association's current landscape maintenance contractor, for professional plan ideas and costs. Discussion of the damaged grass and ruts near a construction site, may also need addressed.

**Architectural Committee:**

No new projects to report.

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**Other Business:**

No new/old business to discuss/report.

**Next Meeting:**

June 14, 2011 at Pat Quigley's home/2305 Amber Court

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